

Folder Name*
(Order #)

Machine Package (Order in Units)

Do not mix Machine and Package Prints within an order.

Color (Circle One)	File #	File Name	(8) Wallets	3.5x5	4x5	4x6	5x5	5x7	8x8	8x10	10x10	11x14	16x20	20x24	20x30	24x30	30x40	Package Only				Special Instructions
																		S01	S02	S03	S04	
C BW S	1	001.jpg																				
C BW S	2	002.jpg																				
C BW S	3	003.jpg																				
C BW S	4	004.jpg																				
C BW S	5	005.jpg																				
C BW S	6	006.jpg																				
C BW S	7	007.jpg																				
C BW S	8	008.jpg																				
C BW S	9	009.jpg																				
C BW S	10	010.jpg																				
C BW S	11	011.jpg																				
C BW S	12	012.jpg																				
C BW S	13	013.jpg																				
C BW S	14	014.jpg																				
C BW S	15	015.jpg																				
C BW S	16	016.jpg																				
C BW S	17	017.jpg																				
C BW S	18	018.jpg																				
C BW S	19	019.jpg																				
C BW S	20	020.jpg																				

Comments:

* Folder Name must be the 6 digit order number, and files must be named sequentially with a three digit number as shown - 001.jpg, 002.jpg, 003.jpg.