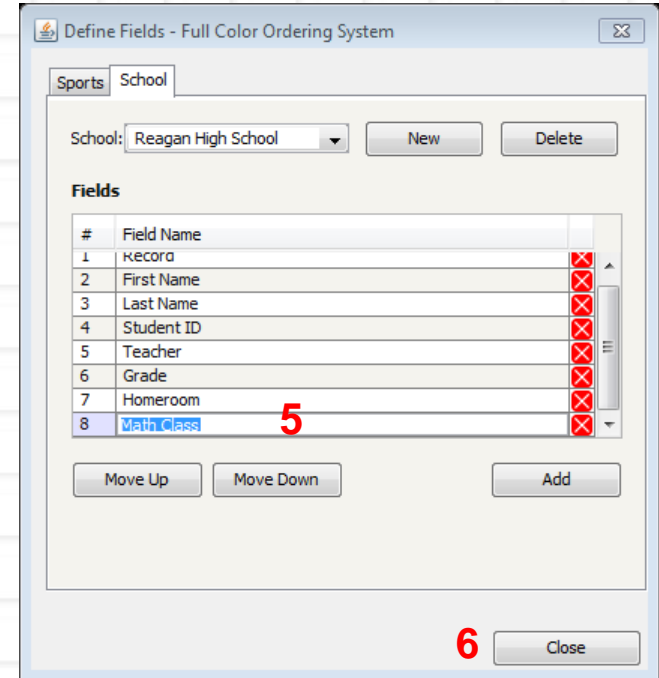
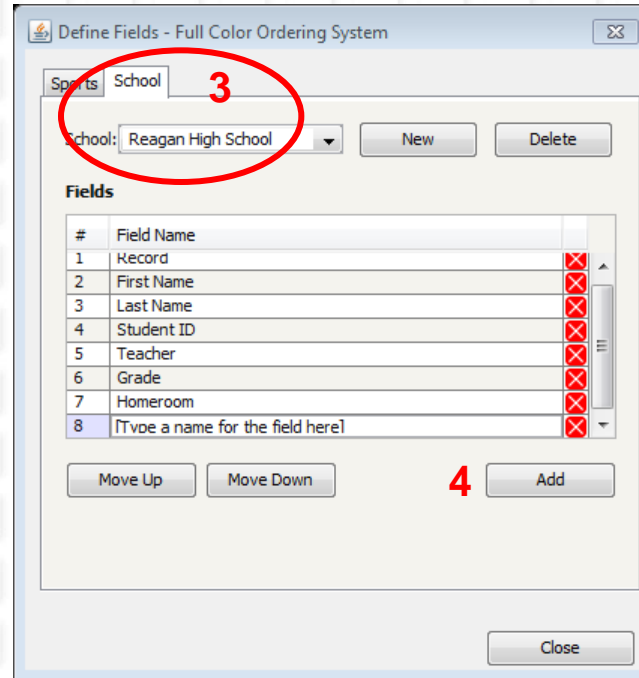
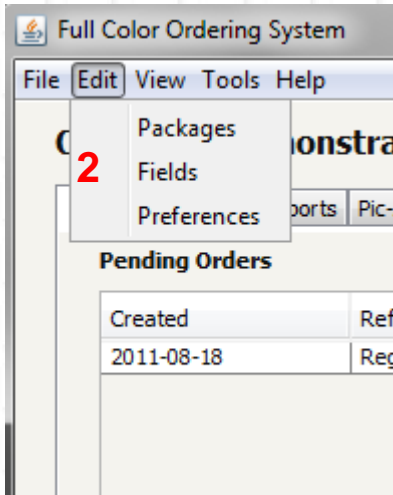


Create a New Data Field in Project



Before

Record:	<input type="text"/>	First Name:	<input type="text"/>
Last Name:	<input type="text"/>	Student ID:	<input type="text"/>
Teacher:	<input type="text"/>	Grade:	<input type="text"/>
Homeroom:	<input type="text"/>		

After

Record:	<input type="text"/>	First Name:	<input type="text"/>
Last Name:	<input type="text"/>	Student ID:	<input type="text"/>
Teacher:	<input type="text"/>	Grade:	<input type="text"/>
Homeroom:	<input type="text"/>	Math Class:	<input type="text"/>

To add a field to an existing project:

1. Choose Finish Later to close all orders associated with the project.
2. Choose Edit/Fields Option from the pull down menu.
3. Choose the School Tab and the project that you are adding the field to.
4. Click the Add button.
5. Name the new field and press the enter key.
6. Close the window and open an order associated with the project. The new field will appear.